



Call for Proposals - Workshops / Schools/ Training under the Hub HRD Budget



Under the HRD initiatives coordinated by **IITM C-DOT Samgnya Technologies Foundation** as part of the National Quantum Mission (NQM), we invite proposals to conduct Workshops / Schools / Training Programs aimed at capacity building in relevant technology domains for the period **H2 FY 2025-26**.

At this stage, please fill out the proposal form and share a brief concept note outlining your objectives, structure, and estimated costs.

Detailed documentation, participant data, and invoices will be requested after the proposal is approved for funding support.

Please ensure that all communication materials, certificates, and event branding include the NQM and IITM C-DOT Samgnya Technologies Foundation logos and acknowledge Samgnya as a partner.

Note:

The form requests basic details and a proposal document (3-4 pages) addressing the following:

- Objectives and Rationale: Why this program is needed and how it aligns with NQM HRD goals in Quantum Communication.
- Overview of Content: Key themes or technical areas to be covered.
- Proposed Format: Duration, structure (lectures, hands-on sessions, panels, etc.), and target audience.
- Proposed Trainers / Resource Persons: Mention confirmed or likely experts.
- Expected Outcomes: Skills, capacities, or outputs expected from participants.
- Indicative Budget Summary: Broad breakup (honoraria, materials, etc.).
- Proposed Dates and Venue: Preferred timeframe and readiness of facilities.
- Follow-up Plan: How outcomes will be reported and sustained.

Once your proposal is reviewed and approved you will be requested to provide the following:

- Final workshop curriculum and agenda

- List of proposed trainers/resource persons
- Confirmed dates and venue details
- Single Invoice from the Institute/ Organisation with GST details (for advance or post-event fund disbursement, as applicable)

After completion of the event, you will be required to submit the following for record and reporting purposes:

- Detailed lists of participants and trainers (Name, Email, Phone, Organization, etc.)
- Copies of certificates issued to participants
- Photos and, if available, video documentation of the event
- A detailed report summarizing the proceedings and outcomes
- Final workshop curriculum and agenda followed.
- Single Invoice from the Institute/ Organisation with GST details (if not already submitted)

**Please avoid booking logistics, travel, and accommodation in the funding requested of the hub.*